



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

ELECTRICAL INSPECTOR GENERAL

Job Number: 21001220

Job Code: 32060V160816

Job Group: 3200 - PERSONAL SAFETY AND BUILDING INSP

Job Established: 06/16/2016

Job Revised: 08/16/2016

Grade: 14 Salary (MIN - MID):

\$18,075-\$23,944 - Hourly

\$2,937.20-\$3,890.90 - 37.5 Hr. Monthly Salary

\$3,133.00-\$4,150.30 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs inspections of electrical systems in new construction and/or renovations of state-owned, state- leased or private properties for compliance with the National Electrical Code regulations. Conducts investigations of consumer complaints and violations issued by the Department and obtains evidence of reported electrical license violations, poor quality local inspections and life and property threatening electrical hazards; performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High School Graduate.

EXPERIENCE:

Must have a Master Electrician License OR at least five (5) years of experience in the installation and design of all types of residential, commercial, and industrial wiring systems installed in accordance with the code OR be a registered electrical engineer engaged in that profession for at least three (3) years.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be certified as a certified Electrical Inspector General OR must obtain certification as an Electrical Inspector General within first six months of appointment. Must possess a valid driver's license prior to appointment in this classification. <http://www.lrc.ky.gov>

state.ky.us/KRS/227-00/489.PDF Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Performs the duties in aiding the state in prevention of electrical fires and electrical hazards to persons and property. Inspects electrical installations to verify compliance with safety laws and ordinances. Inspects electrical installations during construction or remodeling to enforce laws and ordinances establishing and maintaining minimum standards for residential, commercial, and industrial electrical installation and appliances. Reviews electrical plans and materials list to interpret specifications and methods of installation. Verifies loads, demand factors and number of circuits to insure that circuits are capable of operating with overloads. Inspects electric wiring, fixtures and equipment, and issues notices to repair, remove or refrain from using items found to be unsafe. Interprets legal requirements and recommends compliance procedures to contractors, craft workers and owners. Keeps records of inspections and prepares reports for use by administrative or judicial authorities. Performs electrical license investigations at random and in response to written complaints if licensed violators are discovered, incumbent are responsible for contacting local authority and initiating proceedings for court summons. Investigates improperly installed or decaying electrical wiring systems and/or equipment which present a condition deemed hazardous to life or property and constitute an imminent danger. Investigates and/or resolves complaints/disagreements of inspections performed by Local Electrical Inspectors. Performs fire investigations and will be qualified to determine cause and origin specializing in those of electrical cause.

UNIQUE PHYSICAL REQUIREMENTS:

Ability to drive, climb, crawl, stoop and bend. Work is performed in all weather.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Frequent travel is expected to perform inspections. Exposure to dangers and hazards associated with electricity.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title maybe required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.